DAVID SEBASTIAN MINA CHOCÓ
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PROFESSIONAL SUMMARY

Systems Technician and Historian specialized in Digital Humanities and Data Analytics. Solid experience in data management, cleaning, and visualization, as well as database administration and, information analysis within corporate and research environments.

PROFESSIONAL EXPERIENCE

Revenue Cycle Management (RCM) Specialist | Health Prime
October 2025 – July 2026

- Analytical monitoring and tracking of medical billing accounts using Excel and Google Sheets.
- Extraction and management of hospital data under strict privacy regulations (HIPAA - US).
- Advanced use of analytical and billing platforms such as EPIC, AthenaOne, and Availity.

Research Assistant, Data Analyst, Administrative Assistant & Journal Editor | Universidad del Valle – Ministry of Education of Colombia
June 2021 – December 2023

- Extraction and analysis of structured data from official platforms such as DANE and TerriDATA.
- Design of dashboards and visual reports in Google Looker Studio for academic data sampling.
- Management of documentary databases, version control, and Google Workspace administration for the *Historia y Espacio* journal.

Tech Project Director | QWARD PROJECT (Startup)
March 2023

- Leadership in technical solutions, systems support, and optimization of hardware and software infrastructure for clients including Universidad del Valle, Sotravalle, Aires Acondicionados del Pacífico, as well as national and international private clients.

Research Assistant Intern | Instituto Popular de Cultura (IPC)

- Digitalization of historical documentation using OCR for research purposes; collection and organization of metadata for digitalized materials published on the institution's website.

EDUCATION

- **Data Analyst Professional Certificate** | Microsoft (Coursera, 2025)
- **Project Management Specialization** | University of Colorado Boulder (Coursera, 2025)
- **Bachelor's Degree in History** | Universidad del Valle (GPA: 4.2/5.0, 2024)
- **Systems Technician Degree** | SENA (GPA: 4.5/5.0, 2016)

TECHNICAL SKILLS

- **Data & Analytics Tools:** SQL, Tableau, Power BI, Google Looker, Atlas.ti, Excel
- **Platforms & Developer Tools:** OJS, Visual Studio Code, BigQuery, GitHub
- **Currently Learning:** Python, Bash, R, MySQL, NumPy, Pandas

CERTIFICATIONS

- **Data Infrastructure Governance** – IDB (2026)
- **Database Engineering** – Meta (In progress: Introduction and Version Control) – Coursera (2025)
- **Govtech and the Future of Government (The Role of Data) & Govtech (Data and Public Entities)** – CAF (2024)
- **Microsoft Certified: Data Analyst Associate** – Coursera (2025)
- **Project Management & Leadership** – University of Colorado Boulder – Coursera (2025)

LANGUAGES

- **Spanish:** Native
- **English:** B2+